



## Public Document Pack

**Jeff Hughes**  
*Head of Democratic and Legal  
Support Services*

**MEETING** : CHIEF OFFICER RECRUITMENT COMMITTEE  
**VENUE** : ROOM 1.11, WALLFIELDS, HERTFORD  
**DATE** : WEDNESDAY 17 JUNE 2015  
**TIME** : 10.00 AM

**PLEASE NOTE TIME AND VENUE**

### **MEMBERS OF THE COMMITTEE**

Councillors K Brush, L Haysey, G Jones, S Rutland-Barsby and  
C Woodward

**CONTACT OFFICER: Jeff HUGHES**  
**Tel: 01279-502170**  
**Email: [jeff.hughes@eastherts.gov.uk](mailto:jeff.hughes@eastherts.gov.uk)**

*This agenda has been printed using 100% recycled paper*

## DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
  
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
  
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

## AGENDA

1. Apologies

*To receive apologies for absence*

2. Chairman's Announcements

3. Minutes (Pages 5 - 6)

*To approve the Minutes of the meeting held on 3 June 2015.*

4. Declarations of Interest

*To receive any Member(s) declaration(s) of interest.*

5. Urgent Business

*To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.*

6. Exclusion of Press and Public

*To move that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the discussion of item 7 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the said Act of the following description:*

*Information relating to any individual*

7. Appointment of Chief Executive

*Papers to be circulated under separate cover.*

8. Urgent Business

*To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration.*

MINUTES OF A MEETING OF THE  
CHIEF OFFICER RECRUITMENT  
COMMITTEE HELD IN ROOM 1.11,  
WALLFIELDS, HERTFORD ON  
WEDNESDAY 3 JUNE 2015, AT 3.00 PM

---

PRESENT: Councillor L Haysey (Chairman)  
Councillors K Brush, S Rutland-Barsby and  
C Woodward.

OFFICERS IN ATTENDANCE:

Emma Freeman - Head of People  
and Property  
Services

ALSO IN ATTENDANCE:

Ben Cox - Gatenby Sanderson  
Martin Tucker - Gatenby Sanderson

1 APPOINTMENT OF CHAIRMAN

It was moved and seconded that Councillor L Haysey be appointed Chairman of the Committee for 2015/16.

RESOLVED – that Councillor L Haysey be appointed Chairman of the Committee for 2015/16.

2 EXCLUSION OF PRESS AND PUBLIC

The Committee passed a resolution pursuant to Section 100(A)(4) of the Local Government Act 1972 to exclude the press and public during consideration of the business referred to in Minute 2 on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the said Act.

3 APPOINTMENT OF CHIEF EXECUTIVE

The Committee considered applications for the post of Chief Executive and agreed a long list of candidates.

RESOLVED – that the long list of candidates for the post of Chief Executive be approved.

The meeting closed at 4.45 pm

Chairman .....
Date .....